

**Schroader, Kathy**



**From:** Orjiako, Oliver  
**Sent:** Monday, December 07, 2015 10:11 AM  
**To:** Alvarez, Jose; Anderson, Colete; Albrecht, Gary; Euler, Gordon; Hermen, Matt; Kamp, Jacqueline; Lebowsky, Laurie; Lumbantobing, Sharon  
**Cc:** Schroader, Kathy  
**Subject:** FW: DRAFT RWTA Work Program and Budget.docx

**Importance:** High

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

All

FYI and for the record Thanks

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**From:** Cook, Christine  
**Sent:** Monday, December 07, 2015 8:47 AM  
**To:** McCauley, Mark; Orjiako, Oliver; Horne, Chris; Euler, Gordon  
**Subject:** FW: DRAFT RWTA Work Program and Budget.docx  
**Importance:** High

Mark and All,

My apologies I was out sick on Friday

As revised by Oliver, I would turn this MOU into Exhibit A to our form contract modification, which contains some provisions that our office considers necessary for an amendment to a contract. I am assuming that Oliver has revised it so that Planning finds the scope and nature of work acceptable.

I can get this to Rebecca for posting after approval from you.

Chris  
X4775

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**From:** Orjiako, Oliver  
**Sent:** Friday, December 04, 2015 3:26 PM  
**To:** Horne, Chris; Cook, Christine; Euler, Gordon  
**Cc:** McCauley, Mark  
**Subject:** DRAFT RWTA Work Program and Budget.docx



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Hello Chris & Chris

Here are my thoughts Please, review and provide to Mark and kindly copy me and Gordy Thanks

Best,

Oliver

## CLARK COUNTY STAFF REPORT

**DEPARTMENT:** Community Planning

**DATE:** December 9, 2015

**REQUESTED ACTION:**

Approve the Historic Preservation Commission's recommendation to fund eight projects for the 2016 Historical Promotions Grant program at a total amount of \$71,560.

Consent     Hearing     County Manager

**BACKGROUND**

RCW 36 22 170 allows the County to impose a one-dollar surcharge to be used, at the discretion of the county councilors, to promote historical preservation or historical programs, which may include preservation of historical documents. In order to make grant funding recommendations regarding that funding source, a Historical Promotion Grants Program Advisory Committee (HPG) was initiated in 2006. In early 2015, BOCC staff proposed that the program be administered through the Clark County Historic Preservation Commission.

The Clark County Historic Preservation Commission (HPC) raises community awareness of the county's historic and cultural resources and serves as the county's primary resource on historic preservation. The HPC consists of a minimum of 5 members appointed by the Board of County Councilors. Members must have demonstrated special interest, experience or knowledge in history, historic preservation, architecture or related disciplines.

In September, the HPC convened a subcommittee to review the grant applications and provide the HPC with recommendations for funding. Eight applications for 2016 grants were received in the total request amount of \$89,089.92.

On October 20, 2015, the HPC subcommittee diligently reviewed the applications and on Tuesday, November 3, 2015, presented their recommendations to the entire Historic Preservation Commission for review. The HPC approved the subcommittee's recommendations to forward to the BOCC to award eight grants totaling \$71,560 as shown below:

- A. Fort Vancouver Historic Trust: Providence Academy Interpretation  
Request: \$11,500                      Recommended Funding Amount: \$11,500  
*\*The committee requested that the applicant provide some interpretation outside or on the grounds of the property\**
- B. Clark County Historical Museum: Oral History Digitization and Access  
Request: \$24,201                      Recommended Funding Amount: \$12,100 over 2 years
- C. Chelatchie Prairie Railroad (BYCX): Track Rehabilitation  
Request: \$10,400                      Recommended Funding Amount: \$10,400
- D. City of Vancouver: West Vancouver Barracks Interpretation  
Request: \$16,250                      Recommended Funding Amount: \$15,000
- E. North Clark County Historical Museum: SW Hallway Archive Improvement  
Request: \$8,278.92                      Recommended Funding Amount: \$7,000

- F BYCX: Crosshead and Piston repair  
Request: \$9,200 Recommended Funding Amount: \$8,200
- G BYCX: Repair #1 and #2 Drivers  
Request: \$5,760 Recommended Funding Amount: \$4,760
- H BYCX: Smoke Box Roof  
Request: \$3,600 Recommended Funding Amount: \$2,600

**Total Recommended For Funding: \$71,560**

**COUNCIL POLICY IMPLICATIONS**

There are no policy implications in approving the recommended grants totally \$71,560 since this is a dedicated source of funding per RCW 36 22 170 Funding for approved projects would become available as of January 1, 2016

**ADMINISTRATIVE POLICY IMPLICATIONS**

N/A

**COMMUNITY OUTREACH**

As stated above, the Clark County Historic Preservation Commission's mission it to raise community awareness of the county's historic and cultural resources and serve as the county's primary resource on historic preservation These grants will greatly enhance the ability of those receiving them to promote Clark County's history and connect its past to the future.

**BUDGET IMPLICATIONS**

YES	NO	
x		Action falls within existing budget capacity
		Action falls within existing budget capacity but requires a change of purpose within existing appropriation
		Additional budget capacity is necessary and will be requested at the next supplemental If YES, please complete the budget impact statement If YES, this action will be referred to the county council with a recommendation from the county manager

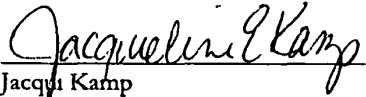
**BUDGET DETAILS**

Local Fund Dollar Amount	
Grant Fund Dollar Amount	
Account	Historical Preservation/Historical Program Revenue
Company Name	

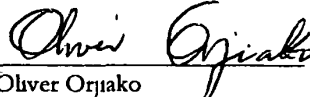
**DISTRIBUTION**

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>

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Jacqui Kamp  
Planner III, Historic Preservation program



Oliver Orjako  
Director, Community Planning

**APPROVED:** \_\_\_\_\_  
**CLARK COUNTY, WASHINGTON**  
**BOARD OF COUNTY COUNCILORS**

DATE \_\_\_\_\_

SR# \_\_\_\_\_

**APPROVED:** \_\_\_\_\_  
**Mark McCauley, Acting County Manager**

DATE: \_\_\_\_\_

**BUDGET IMPACT ATTACHMENT**

**Part I: Narrative Explanation**

I A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information

This is the 2016 allocation of Historical Promotion Grants funding

**Part II: Estimated Revenues**

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Historical Preservation/ Historical Program Revenue	\$126,732	\$126,732				
<b>Total</b>	\$126,732	\$126,732				

II A – Describe the type of revenue (grant, fees, etc)

Revenue for this fund is derived from a one dollar surcharge on the recording of documents authorized by RCW 36 22 170

**Part III: Estimated Expenditures**

III A – Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GF	Total	GF	Total	GF	Total
Historical Promotions Grants	0	\$71,560	\$71,560				
<b>Total</b>		\$71,560	\$71,560				

III B – Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Salary/Benefits						
Contractual						
Supplies						
Travel						
Other controllables						
Capital Outlays						
Inter-fund Transfers						
Debt Service						
<b>Total</b>						

# R.W. THORPE & ASSOCIATES, INC.

Seattle • Anchorage • Denver • Winthrop

◆ Planning | Landscape Architecture | Project Management | Environmental | Economics

PRINCIPALS:  
Robert W. Thorpe, AICP, President

ASSOCIATES:  
Lee A. Michaelis, AICP, Senior Associate  
Stephen Speidel, ASLA, Senior Associate

## MEMORANDUM OF UNDERSTANDING MOU

### Clark County Comprehensive Plan SEPA Review Documents Land Use Alternatives

#### Professional Expert Review of November 24, 2015 County Councilor Adopted Land Use Alternative –IE- Alternative 4(rural) and its impact on Alternative 1, 2, 3, & 4 SEPA Addendum to address Analysis/conclusions

R.W. Thorpe & Associates, Inc and our team of co-consultants are appreciative of the opportunity to present this Memorandum of Understanding as an extension of the December 2-3 engagement agreement. That agreement provides a framework for our formal engagement to assist in ~~preparing to work with advising the~~ County Staff, the current SEPA consulting team, and Elected Councilors on completing the ~~Addendum to the supplemental environmental impact statement ongoing SEPA documents~~ for the 2016 County Comprehensive Growth Management Plan Update.

The R.W. Thorpe & Associates' team has a 45+ years' experience in the preparation of County and City Comprehensive Plans/regulation/carrying capacity analysis and support SEPA documents (i.e. EIS, SEIS, and Addendums). We and the R.W. Thorpe & Associates team members have the staff time, availability, and issue expertise to provide the required services in a timely manner per the time schedule we discussed at our December 2 meeting. ~~Our goal is to complete the Addendum within the current FSEIS timeline and state mandated adoption timeline.~~ The team is also committed to ~~assist the county staff and current SEPA consultants in~~ preparing an addendum that supports the FSEIS in any potential appeals.

We understand the update is being accomplished by utilizing the Supplemental EIS (SEIS) process which includes a DRAFT and FINAL SEIS. The DRAFT was issued in August 2015. Both documents are supplements to the Clark County 2007, Growth Management Plan Final EIS. We understand that the ongoing environmental review process is being headed by ESA and includes technical sub-consultants and input from Clark County staff. R.W. Thorpe & Associates, Inc. is proposing to add expertise to that process to review the Planning Assumptions used in the rural buildable lands analysis and to analyze four alternatives, focusing on a "carrying capacity analysis" to test the assumptions/conclusion in alternatives 4 (rural and resource lands).

The Scope of our assignment would be to provide an Addendum which we anticipate could be accomplished in 3 steps. Step 1: Review the Planning Assumptions introduced on November 4, 2015 and provide professional opinion on the validity of these assumptions and whether they should be applied to the Vacant Buildable Lands Model for the rural lands. Our Opinion

◆ 2737 78<sup>th</sup> Ave SE, Suite 100, Mercer Island WA 98040 | Telephone: (206) 624-6239 | E-Mail: [rwta@rwta.com](mailto:rwta@rwta.com) ◆

| Letter/Report will be provided to Clark County by December 30th 2015 Step 2 Assuming that the



Planning Assumptions have a factual basis for incorporation into the buildable lands model, we will work with County Staff to review and revise Alternatives 1, 2, and 3 by incorporating the Planning Assumptions found to be fact based. For any Planning Assumptions found not to be fact based, we will work with County Staff to revise Alternative 4. These draft findings expected to be delivered to Clark County by January 29<sup>th</sup>, 2015. Step 3: "Camera ready" addendum for public presentation by mid-February which will address those issues identified by Clark County Councilors and Staff during the review of the draft. After a 15-day public comments, R.W.Thorpe and Associates will prepare a response to public comments and finalized the Addendum.

The R.W. Thorpe & Associates, Inc, team members (see also www.rwta.com)

- Robert W. Thorpe, AICP - Principle in Charge
- Lee A. Michaelis, AICP - Project Manager / Senior Associate
- Tom Walker and Stacey Smith - Land Use Analysis/ Support

Co-Consultants

- Richard Settle, Foster & Pepper – Legal
- Vicki Morris and Associates – Addendum Outline/Technical Review & Analysis/Final Editing
- Optional (for support or discussion in incorporating the findings into the CFP & CFFP)
  - Traffic Impact Fee Analysis – TSI David Markly PE
  - Capital Facilities Element - Stantec – William Holiday PE

**Timeline** – Preliminary subject to review and agreement by direction from Clark County Acting Manager Mark McCauley incorporating County Councilors recommendations.

- 1) Utilize the existing agreement between Clark County & R.W. Thorpe & Associates, Inc to understand review of existing plan/addendum/changes as proposed engagement agreement (MOU) discussing, meeting with County Council/Staff to provide this December 4, Proposal
- 2) Step 1: Review Planning Assumptions and provide professional opinion on the validity of the assumptions and whether they are fact based. Target December 23, 2014 to December 30, 2015.
- 3) Step 2: Prepare working Draft Addendum based on Step 1 initial findings and additional direction given by Clark County- Target January 25, 2016 completing of addendum.
- 4) Step 3: "Camera Ready" Addendum delivery for Publishing by Clark County Target – Feb 19-26, 2016.
- 5) Step 4: After the 15-day public comment, prepare response to public comments.
- 4) ~~Step 5: Prepare "Camera Ready" final Addendum. Assumes review by Clark County staff, ESA team — for inclusion in FSEIS.~~
- 6) \_\_\_\_\_

#### Budget

A. Start Up – Utilize existing RWTA/Clark County agreement dated November 27, 2015 for the amounts between- \$3000 – 4000. Contract was signed on December. 1, 2015. (complete)

B. Addendum to the existing contract for the following services.

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Step 1 Research – Alternative 4 (rural) –  
Validate assumptions & Initial Findings/Recommendations  
Week of Dec 21st – 24th  
Review by Clark County

3 Revisions/redraft Jan 8th

Step 2- Based off Step 1 Finding

Procedures with Draft Addendum

Draft to County Staff, Councilors

Step 3 – Prepare EIS consolation final addendum

“Camera Ready” disk for Clark County Drafts/providing legal notes/sets

Attend Public Hearing an addendum

Step 4 ~~Options~~ ~~Response~~ to public  
comments

On-call County staff requests

Overall Cost Ranges – Low End (goal / target) to High End (maximum not to exceed without change order)

A start up \$2500-\$4500 (Current signed agreement with Clark County)

B 1 R W Thorpe and Associates - \$8000 – 10,000

Morris – \$3000-\$5000

Settle \$4000-\$5000

Expenses – 1 Meeting at Clark County \$15,000-\$20,000

2 R W Thorpe and Associates \$15,000 – \$22,000

Step B – 2/3 Preliminary Estimate

To be verified fully Step B-1

Team = \$12,000 to \$20,000, plus expenses

Step 4 – TBD

Overall Budget Estimates \$28,000 – \$45,000 – Subject to review and authorization at county authorization at each step

Clark County and Consultant (RWTA Team)

Option to modify Steps 2-4

Work program and budget following Step 2

We have enclosed attachment A & B for RW Thorpe and Associates/Co-consultants Rate Sheet We appreciate the opportunity to assist you with Step 1 research, meeting and recommendation at Clark County Administration office on December 2

We look forward to your review and modifications to the agreement However, if any portions, steps, or work element are in order or the agreement in its entirety are acceptable, please provide a Clark County Contract with applicable steps and budget approval

Respectfully Submitted  
*R W Thorpe & Associates, Inc*

Attachments  
Attachments A&B  
Morris  
Foster and Pepper  
Key Vitae